

**Minutes of the Town Board Meeting
Town of Lisbon, Town Hall
October 8, 2018
6:30 p.m.**

Supervisor Moonen called the Town Board meeting to order at 6:33 PM.

Roll Call: Present: Supervisors Gamiño, Moonen, Plotecher and Beal. Also present: Gina Gresch, Administrator, Joe DeStefano, Director of Public Works and Daniel Green, Town Clerk. Chairman Osterman was excused.

Comments from citizens present. None.

Consent Agenda. Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.

- Town Board meeting minutes:
 - August 16, 2018
 - September 24, 2018
 - October 1, 2018 Special Closed Session
- Badgerland Waterski Team Temporary Class B Picnic License for annual spaghetti dinner fundraiser on Saturday, October 20, 2018.

Motion by Supervisor Beal to approve the Consent Agenda. Seconded by Supervisor Plotecher. Motion carried, 4-0.

Approval of Bills.

Motion by Supervisor Plotecher to approve the October 8, 2018 check register as presented. Seconded by Supervisor Beal. Motion carried, 4-0.

Announcements/Correspondence - Listing of upcoming meeting dates & times.

Administrator Gresch went through the upcoming meetings for the month of October including a Special Sanitary District #1 Meeting on October 9th, Plan Commission on October 11th, a budget workshop and a Parks Committee meeting on October 15th, a Sanitary District meeting on October 17th and a Town Board meeting on October 22nd.

Department Reports - Presentation of activity statistics and recently attended meetings.

Public Works Department – Director DeStefano updated the Board on projects and initiatives that the DPW have been working on. He reviewed asphalt work and patching around sewer grates in the glove course subdivision and another small patch on Hamilton Court. DPW also shouldered Woodside Road, Hillside Road, Blue Huron Subdivision and Lake Five Road. Staff also helped move items around Town Hall for painters and carpet installers including hanging items on the walls after. Department staff worked on a variety of other projects including running pipe for downspouts and pipes for electric to fuel pumps, assisting Sussex with brush pickup, prepping bike path extension and preventative maintenance on vehicles and equipment. Mr. DeStefano also reviewed meetings he attended.

Town Administrator – Administrator Gresch gave a report on a potential dog excise area in Menomonee Park in which Waukesha County will be looking for donations from surrounding municipalities. In Nashotah, those neighboring municipalities donated \$5,000 each. Waukesha County has not requested an amount yet, but just want to know if the Town would be interest in participating in this effort. Ms. Gresch also gave the Board an update on the Compost Site usage for the month of September (1,897 visits with 1,330 being Lisbon residents).

Town Clerk – The Town Clerk reiterated that absentee voting was still taking place at Town Hall until Friday, November 2nd at 5:00 PM. He also reviewed the total number of in person absentees that the Town has had from the past two weeks.

Supervisor's Reports.

Supervisor Plotecher – Mentioned the paper handouts that were being given out at the compost site. There have been problems with people not understanding what piles are used for what items. Supervisor Plotecher mentioned that these flyers might be something we should distribute to the Town & Village of Merton and distribute earlier in the year. People have been putting pine cones in the compost site. Administrator Gresch explained that the Clerk's Office made these flyers to help clear up what could be taken and mentioned that we will also be putting these in the tax bills and directed the City Clerk to share with Merton.

Supervisor Beal – Mentioned that a flea market or arts and crafts fair may be a good event to hold in Lisbon with the discontinuing of the Heritage event. She mentioned this could be a good summer event and could incorporate food and kids events. Ms. Beal also explained that the Sanitary Sewer meeting will hold their regular meeting on October 17th and that a special meeting and public hearing will occur on October 9th at 7:00 PM at Town Hall. Attorney Hamus will be present along with a transcriber.

New Business.

Discussion and necessary action proposals from GRAEF and Kunkel Engineering for professional services for the rehabilitation of Maple Avenue from CTH K (Lisbon Road) to 200 feet south of Johanssen Court within the Town of Lisbon to coincide with the construction of Maple Avenue to the north within the Village of Sussex.

Director DiStefano explained that the Town of Lisbon and Sussex have joint ownership over this Maple Avenue similar to the Good Hope project. Lisbon tagged along with Sussex on the Good Hope project. Sussex bid out Lisbon's portion of the roadwork as an alternate, resulting in an overall low bidder for their portion, but with a much higher rate for Lisbon based on the alternate pricing. If we did not like the alternate price we would have to start all over rebidding the whole project. We are proposing bidding our portion separate from Sussex to get a lower bid price. We will complete our section of Maple Ave. after Sussex's portion is finished. The Town would potentially end up saving thousands of dollars. The town has had no issues with Kunkel for other projects. Supervisor Beal stated that we have worked well with Kunkel in the past and they already know our roads.

Joe DeStefano also explained that because of the new homes in that corridor in Sussex, the intersection near Lisbon Road is backing during high peak traffic times. This is a County Road and if they plan on widening the road in the next few years, Joe explained we should not have to make any changes. If not, we may want to contact the County to see if they have any plans to make changes to alleviate traffic.

Motion by Supervisor Plotecher to approve Kunkel Engineering for the rehabilitation of Maple Avenue from CTH K (Lisbon Road) to 200 feet south of Johanssen Court within the Town of Lisbon to coincide with construction of Maple Avenue to Maple Avenue to the north within the Village of Sussex for a total project not to exceed \$10,196.40. Seconded by Supervisor Beal. Motion carried, 4-0.

Discussion and necessary action on request from Thomas Heckenkamp regarding a lesser payment for ambulance service.

Administrator Gresch explained that Mr. Thomas Heckenkamp had concerns regarding the Lifequest bill regarding an ambulance fee. Mr. Heckenkamp feels as though \$300 is an appropriate amount of money to pay for this service. Supervisor Beal expressed concerns with his letter and did not like the language regarding arbitrating this matter in a neutral venue. She also wanted to hear from the Fire Chief as why the bill is \$1,086.00.

Supervisor Moonen stated for the record that Mr. Heckenkamp is not present at the meeting. He explained that he would like to hear from Mr. Heckenkamp to explain his comments and his request. He also explained that Lifequest is selected by the board as the billing agent. He asked if the board would mind tabling this item until we get information from the Fire Chief and try to reach out to Mr. Heckenkamp.

Supervisor Plotecher explained that Lifequest also charges for any supplies used in the ambulance. She stated that the Town has reduced a bill due to extenuating circumstances in the past. She would like to see why this bill is \$1,000 dollars; however, the Town hasn't charged \$300 in over 15 years. Administrator Gresch explained that she was expecting Mr. Heckenkamp to come to the meeting and did inform him that this would be on the agenda.

Supervisor Gamiño questioned if he does not pay the bill and this goes to small claims, do they pursue that process or are they better off going for a settlement offer? She also questioned if they take this to collections, what will the cost be on the Town's end? She also had concerns with setting a bad precedent.

Motion by Supervisor Moonen to postpone the request from Heckenkamp until next regular scheduled board meeting Oct. 22nd. Seconded by Supervisor Plotecher. Motion carried, 4-0.

Adjournment.

Motion by Supervisor Beal to adjourn the Monday, October 8, 2018 Town Board of Supervisors meeting at 7:08 PM. Seconded by Supervisor Gamiño. Motion carried, 5-0.

Respectfully submitted,

Daniel Green, WCMC
Town Clerk