

**Minutes of the Town Board Meeting
Town of Lisbon, Town Hall
Monday, January 8, 2018
6:30 p.m.**

Chairman Osterman called the Town Board meeting to order at 6:30 PM.

Roll Call: Present: Chairman Osterman, Supervisors Gamiño, Moonen, Plotecher and Beal. Also present: Matthew Janecke, Town Administrator.

Comments from citizens present. None.

Consent Agenda. Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the Consent Agenda.

- December 11, 2017 Town Board minutes.
- December 20, 2017 Town Board minutes.

Motion by Chairman Osterman to approve the Consent Agenda. Seconded by Supervisor Gamiño. Motion carried, 5-0.

Approval of Bills.

Motion by Supervisor Moonen to approve the check registers as presented from December 21, December 28, 31, 2017 and January 5, 2018. Seconded by Supervisor Plotecher. Motion carried, 5-0.

Announcements/Correspondence - Listing of upcoming meeting dates & times.

Chairman Osterman reviewed the list of upcoming Town meetings.

Department Reports - Presentation of activity statistics and recently attended meetings.

Public Works Department – Supervisor Moonen stated DPW went out 14 times in December for winter related events. They also assisted the Fire Department with ambulance 2651 repairs and the salt fill should have been delivered today.

Town Administrator – Administrator Janecke stated last week he met with Payne & Dolan about moving the Town's compost site for the 2019 season because they are quarrying faster than they planned. It will be moved to the corner of STH 164 and Plainview Road. The personnel manual has been submitted to the Labor Attorney. The Quiet Zone on N. Lisbon Road should be starting on January 23; signs have already been installed. He met with Kunkel Engineering and the Public Works Director regarding the 2018 road projects and a road plan will be submitted for the next Town Board meeting. This plan will also address the roads to be repaired with the remaining funds from \$8,000,000 borrow, which is about \$1,150,000. He had a meeting with Sussex about the proposed Town Center development and thinks good things will come from that.

Tax collection is going very well with \$13,000,000 collected and about \$3,000,000 left to collect. Treasurer Buchman and Deputy Treasurer Sharon are doing a great job. This is the Treasurer's first tax collection and it is going as smooth as years past. Lastly, he will be out of the office January 18-23.

Supervisor's Reports.

Supervisor Beal – Sanitary District is working on tidying up contracts.

Recess into Closed Session pursuant to Wisconsin Statutes 19.85(1)(c) for the following reasons: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Town Administrator Performance Review and Contract.

Motion by Supervisor Gamiño to convene into Closed Session pursuant to Wisconsin Statutes 19.85(1)(c) for the following reasons: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically the Town Administrator Performance Review and Contract.. Seconded by Supervisor Beal.

ROLL CALL VOTE:

*Chairman Osterman: Yes
Supervisor Gamiño: Yes
Supervisor Moonen: Yes
Supervisor Plotecher: Yes
Supervisor Beal: Yes*

Motion carried, 5-0, by roll call vote. Town Board convened into Closed Session at 6:47 PM.

Reconvene into Open Session for possible action on Closed Session deliberations.

Motion by Supervisor Moonen to reconvene into Open Session for possible action on Closed Session deliberations. Seconded by Supervisor Gamiño.

ROLL CALL VOTE:

*Chairman Osterman: Yes
Supervisor Gamiño: Yes
Supervisor Moonen: Yes
Supervisor Plotecher: Yes
Supervisor Beal: Yes*

Motion carried, 5-0, by roll call vote. The Town Board reconvened at 10:04 PM.

Adjournment.

Motion by Supervisor Beal to adjourn the Monday, January 8, 2018 Town Board of Supervisors meeting at 10:05 PM. Seconded by Supervisor Gamiño. Motion carried, 5-0.

Respectfully submitted,

Gina C. Gresch, MMC/WCPC
Town Clerk