



TOWN OF LISBON
W234 N8676 Woodside Rd.
Lisbon, WI 53089

Agenda
Park Committee Meeting
Town of Lisbon, Richard Jung Memorial Fire Station
Monday, November 19, 2018
6:30 P.M.

- 1. Roll Call.**
- 2. Brainstorm new ideas for parks improvements, expansion, events, maintenance and any other concerns from members**
- 3. Citizens Comments.**
- 4. Approval of minutes from the Park Committee Meeting held on October 15, 2018.**
- 5. Correspondence.**
- 6. Reports**
 - a. Park Superintendent's Report.
 - b. Budget and Finance
 - c. Adopt a Road/Park
- 7. Sub-Committee Reports**
 - a. New Festival
 - b. Winterfest – Carol Emmel – February 9, 2019 1:00-4:00
 - c. Easter Eggstravaganza - March 30, 2019 12:30 P.M. - 2:00 P.M.
- 8. Unfinished Business.**
 - a. Discussion and necessary action on Open Meeting Laws
 - b. Discussion and necessary action on Stewardship grant
- 9. New Business**
- 10. Plan Commission Items**
 - a. Review Planning Commission Items
- 11. Other items for future agenda**
- 12. Adjournment.**

Marlene Kumitsch
Chairperson

Florin Docea
Secretary

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NOTE: Please notify the Town of Lisbon 72 hours in advance if you plan to attend and will need an interpreter or assistive hearing device. MEMBERS: Please notify Town Hall at 262-246-6100 or Marlene Kumitsch if you are unable to attend the meeting.

**Minutes of the Park Committee Meeting
Town of Lisbon, Richard Jung Memorial Fire Station
Monday, October 15, 2018
6:30 P.M.**

- 1. Roll Call. Present:** John Greiten, Marlene Kumitsch, Carol Emmel, Donnette Mayrack, Florin Docea, Ryan Kitzinger, Jill Pichler, and Ed Nelson.
Excused: Tedia Gamiño
- 2. Citizens Comments.** In attendance Bill L. to observe sue to his interest in being part of the committee. Also in attendance Kurt Roskopf to observe the meeting and see if the Optimist Club can be of service.
- 3. Approval of minutes from the Park Committee Meeting held on September 17, 2018.**

Motion by Carol to approve the September 17, 2018 Park Committee minutes. Seconded by Florin D. Motion carried 7-0.

4. Correspondence.

5. Reports

a. Park Superintendent's Report. (Please read report on own)
John G. gave a report and mentioned items from the five-year plan.

b. Budget and Finance
The Heritage Weekend budget will be renamed to Special Events.

c. Adopt a Road/Park
The program is in "full swing" with little or no issues to report.

6. Sub-Committee Reports

a. Winterfest – Carol Emmel – February 9, 2019 - 1:00-4:00
Carol provided report (attached)

b. New Festival
Ideas regarding event were explored including a September event that highlights Lisbon outdoor activities and local artisans.

c. Easter Eggstravaganza - March 30, 2019 - 12:30 P.M. - 2:00 P.M.

7. Unfinished Business.

a. Discussion and necessary action on Open Meeting Laws.
The conversation was postponed until next meeting since Tedia was excused to attend a town budget workshop.

8. New Business

a. Discussion and necessary action concerning elections for the Park Committee.
This discussion is tabled until January.

9. Plan Commission Items

a. Review Planning Commission Items - None

10. Other items for future agendas.

11. Adjournment.

*Motion by Ryan to adjourn the Monday, October 15, 2018 Park Committee Meeting at ? PM.
Seconded by Marlene. Motion carried 5-0; two board members were excused before the
meeting ended.*

Respectfully submitted,

Dr. Florin Docea

2019 Winterfest Status Report

Food

Chili with sour cream/cheese (donated by Committee Members)
 Hot Dogs – buns – ketchup – mustard
 S'mores
 Coffee – Apple Cider – Hot Chocolate (need cream & sugar for coffee)

Supplies (all provided by John)

Large coffee pots for beverages
 Styrofoam cups, napkins, paper towels, bowls, plastic spoons
 Ladles, large spoons, tongs, slow cooker for hot dogs, wire fire sticks

Activities/ Supplies Needed

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|---------------------------------------------------------|---------------------------------------------------------------------------------|
| Birdhouse craft | John/Paul to cut board pieces Need help assembling them as "kits" Hammers |
| 2 nd Craft idea Pine Cone Bird Feeder???? | |
| Ice Skating | Sticks & Balls? Music |
| Snow Painting | John buys food coloring Needs milk jugs |
| Sledding | Large tarp |
| Bonfire | Wood/matches (John) |
| DTC Company (???) Warming Station | |
| Meet the Town Board Members (???) | |

Publicity (after Christmas/early January)

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|-------------------------------------------------|-----------------------------|
| Contact newspapers | Carol |
| Facebook/Town of Lisbon site | |
| Flyers Schools Town Hall | |
| Electronic Signs Fire House Bank – Sussex | Fire House Bank – Sussex |
| Banners | |