



TOWN OF LISBON
W234 N8676 Woodside Rd.
Lisbon, WI 53089

Agenda
Park Committee Meeting
Town of Lisbon, Richard Jung Memorial Fire Station
Monday, March 19, 2018
6:30 P.M.

1. **Roll Call.**
2. **Comments from citizens present pertaining to items on the agenda.** Citizens are invited to share their questions, comments, or concerns with the Park Committee. When speaking, citizens should state their name and address for the record and limit their presentation to three minutes. If a response would involve discussion of Plan Commission policy or decisions that might be of interest to citizens not present at the meeting, the commission may place the item on a future meeting agenda.
3. **Discussion and necessary action on the February 19, 2018 Park Committee minutes.**
4. **Announcements/Correspondence - Listing of upcoming meeting dates & times. (No Discussion)**
5. **Reports. (No Discussion)**
 - A. Park Superintendent
 - B. Budget & Finance
 - C. Adopt-A-Road / Park
6. **Unfinished Business.**
 - A. Discussion and necessary action on 2019 Winterfest.
 - B. Discussion and necessary action on the Easter Eggstravaganza.
(March 24, 2018, 12:30 P.M. to 2:00 P.M.)
 - C. Discussion and necessary action on Heritage Weekend.
(August 11 & 12, 2018, 10 year anniversary)
 - D. Discussion and necessary action on the Lake Five Pathway.

7. New Business.

- A. Discussion and necessary action on the Spring Gazette.
- B. Discussion and necessary action on redesigning the Town's Park handout.
- C. Discussion and necessary action on the Park Committee's Mission Statement.
- D. Discussion and necessary action on the SAFETY Dayz Auto Extrication Event.

8. Plan Commission Items.

- A. Review Plan Commission Items.

9. Other items for future agendas. (No Discussion)

10. Adjournment.

Marlene Kumitsch
Chairperson

Florin Docea
Secretary

NOTICE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NOTE: Please notify the Town of Lisbon 72 hours in advance if you plan to attend and will need an interpreter or assistive hearing device.

MEMBERS: Please notify Town Hall at 262-246-6100 or Marlene Kumitsch if you are unable to attend the meeting.

**Minutes of the Park Committee Meeting
Town of Lisbon, Richard Jung Memorial Fire Station
Monday, February 19, 2018
6:30 P.M.**

1. **Roll Call.** Marlene Kumitsch, John Greiten, Jill Pichler, Carol Emmel, Lori Gitto (via phone)
2. **Exused:** John Halbur, Ed Nelson, Tedia Gamino
Chairperson Marlene Kumitsch called the Park Committee meeting to order at 6:30 P.M.

3. **Comments from citizens present pertaining to items on the agenda.**
Donnette Mayrack – attended the meeting

4. **Discussion and necessary action on the January 15, 2017 Park Committee minutes.**

Correction: Carrol Emmel was present at the last meeting.

Carol E. made a motion to approve minutes as amended; seconded by Marlene. Motion carried.

5. **Announcements/Correspondence - Listing of upcoming meeting dates & times. (No Discussion)**
 - A. Marlene letter of resignation from Park Committee from John Halbur.
 - B. In appreciation for the many years of service, the committee recommends the commission of an appreciation plaque to be presented to Mr. Halbur at the board meeting.

6. **Reports. (No Discussion)**
 - A. Park Superintendent read the Report.
 - B. Budget & Finance –
 - a. General :no report
 - b. Winterfest cost: \$239.28
 - C. Adopt-A-Road / Park – no report

7. **Unfinished Business.**
 - A. Discussion and necessary action on Winterfest.
 - a. Plan alternative activities so that we don't have to cancel or reschedule
 - i. Park history
 - ii. Tree ID
 - iii. Give tractor rides?
 - b. Continue brainstorming and gathering feasible ideas
 - B. Discussion and necessary action on the Easter Eggstravaganza.
(March 24, 2018, 12:30 P.M. to 2:00 P.M.)
 - a. Marlene K. facilitated a discussion regarding activities during the events.
 - i. Requesting more bike helmets; Marlene is planning to follow up with Sussex Lions; Florin will follow up with Agape Church, and Kiwanis
 - ii. Ask for Troop 47 help
 - iii. 1800 Easter eggs are being prepared
 - iv. Getting new banners
 - C. Discussion and necessary action on Heritage Weekend.

(August 11 & 12, 2018, 10 year anniversary)

- a. Marlene K. facilitated a discussion
 - i. Discussed increasing funding more powder for cannon
 - ii. Cemetery tours: 4 on Sat, 2 on Sun
 - iii. Need to request Sheriff's Dept Aux parking help
 - iv. Marlene asked for items for baskets: wine, man stuff
 - v. Baseball:
 - 1. Lance could speak about the history of the game
 - 2. Need a "pick up" team against "Prairie Dogs"

D. Discussion and necessary action on the Lake Five Pathway.

- a. John G. and Marlene K. continued discussion with Park and Land contact.

E. Discussion and necessary action on the State Stewardship Grant and Federal Recreation Trails Grant applications.

- a. Marlene will engage John H. to transition responsibilities and in progress work.

8. New Business.

- a) Discussion and feedback on the Spring Gazette.
- b) Discussion regarding a possible beer garden to generate revenue for the parks.
- c) Discussion regarding rework park handout.

8. Plan Commission Items.

Discussion on Barnwood Conservancy. Plans will move forward.

9. Other items for future agendas. (No Discussion)

Next meeting is March 19, 2018.

10. Adjournment.

*Motion by Ed N., to adjourn the Monday, November 20, 2017 Park Committee Meeting at 7:37.
Seconded by Carol E. Motion carried.*

Marlene Kumitsch
Chairperson

Dr. Florin Docea
Secretary